

# ***Skaters' Test Responsibilities***

- 1. Keep a copy of all test result sheets.** Although Skate Saskatoon and Skate Canada keep copies of test results, your test sheets are the definitive documentation that you have completed a test. If something untoward happens to your test results at the club level or at Skate Canada, you will always have your test sheets to document completion of your tests.
- 2. Ensure that you have completed the required pre-requisites for your tests.** Keep a running list of tests you have completed. If you keep this list current, you will see at a glance if your pre-requisites are completed for your next test. Although your coach keeps track of your tests, he/she has many skaters to consider. Take responsibility for your record-keeping and stay in close communication with your coach about your test status.
- 3. Communicate with your coach.** If you wish to register for a test, speak with your coach at least one month ahead of the test day. There are registration deadlines that your coach must meet for your test to be accepted.
- 4. Purchase your test ticket(s) before the deadline.** Deadlines are posted on the test information bulletin board. Extensions will not be provided.
- 5. Show your test results to your coach.** Coaches need to know if you passed your test so that they can update their records and plan accordingly.
- 6. Check the Test Information bulletin board regularly for updates about tests, test days, and deadlines.**
- 7. Familiarize yourself with your Achievement Record located on your membership profile on the Skate Canada website ([www.skatecanada.ca](http://www.skatecanada.ca)).** Your Achievement Record lists all the tests you have tried. You will need to know your Skate Canada number to access your membership profile. If you have any questions about your membership profile and how to access it, please send an e-mail to [info@skatecanada.ca](mailto:info@skatecanada.ca).